**The Role of Counseling in a 21st Century K-12 Education Model Where:**

***All students succeed academically and graduate no matter their circumstances.***

**Monday, February 28, 2011**

**Guiding Question:**

How are students different as a result of what we do?

**Long term target:**

As a result of the implementation of a comprehensive school counseling program we will have a robust, active role for counselors in the Missoula K-12 21st Century Education Model that ensures success for all students.

**Short term targets:**

* Build consensus:
  + 6-8 common beliefs
  + Philosophy statement
  + Mission statement
* Analyze data on how MCPS counselors spend time within the four ASCA program components (guidance curriculum, individual planning, responsive services, system support, non guidance activities)
* Develop a shared understanding of the ASCA National Standards for Students (Competencies and Indicators)
* Prioritize which of the recommended ASCA standards, competencies, and indicators will meet district goals and student needs by grade level

**Group Norms:**

* We will employ active listening skills
* We will value and respect each other’s differing opinions, while concurrently work towards a common understanding
* We will challenge our current thinking, presumptions, world views and biases
* We will utilize collaborative leadership
* We will come prepared
* We will start and stop our meetings on time
* We will stay on task
* We will build consensus on decisions, while allowing a period of time for reflection.

**AGENDA**

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| 8:00-8:03 | Welcome and review agenda (Heather)  **Parking Lot**  A wall chart (the parking lot) lists issues, questions, concerns, and ideas from the team. These are ideas the team doesn’t want to lose, but are not relevant to the agenda. The parking lot allows the team to proceed while capturing topics for future consideration. |
| 8:03-8:10 | Quote and brief discussion (Angela) |
| 8:10-8:12 | Review group norms (Aaron) |
| 8:12-8:20 | Program Audit Data - sticky notes and Time & Task Analysis (Erica/Christine) |
| 8:20-8:25 | Review beliefs - determine consensus with fist of five (Christine) |
| 8:25-8:30 | Review philosophy - determine consensus with fist of five (Aaron) |
| 8:30-8:45 | Review mission - determine consensus with fist of five (Mike) |
| 8:45-9:00 | Curriculum examples (Heather)   * Example of format from other, more recent documents * Wiki * Student friendly standards language * Learning targets (what do we want our students to know and be able to do? How will we know if they know it? What will we do when they don’t know it?) |
| 9:00-  11:00 | **Keep, Drop, and Create** (take breaks as needed)   1. Break into two grade-level groups (K-8, 9-12) 2. Groups will discuss three questions, using most recent MCPS Counselor curriculum document appropriate to grade-level and ASCA standards cross-walking tool: 3. Each group chooses:    1. Facilitator to keep group moving forward    2. Scribe to take notes, this scribe will submit notes to Heather Davis Schmidt by Wednesday, Mar. 2nd    3. Cheerleader to keep group motivated    4. Timekeeper to remind the group of how much time is left for the task 4. Questions:    1. What do you want to retain from the past to contribute to the future?    2. What do you want to drop because it is getting in the way?    3. What do you want to create? |
| 11:00-11:30 | **K-12 conversation** - Each grade-level group shares work and progress |
| 11 :30-12:30 | Lunch |
| 12:30-2:30 | **Continue K-12 conversation**, focused on the following topics:   1. Transitions 2. Counselor qualifications, job description 3. Counselor evaluation   (take breaks as needed) |
| 2:30 | Closure   * Recap of today’s meeting – did we meet our targets? * Summer work? Options? Dates? * Next steps – next counselor leadership team meeting Tuesday, April 12, 8a-11am, prepare plan for presentation to administrators (April 19th) and T&L subcommittee of the board (May 2); ALL Counselor Gathering, March 17th (Angela/Christine will help plan); establish volunteers for work needed * Exit ticket (Here to There: Hopes and Fears protocol)   **Here to There: Hopes and Fears** (Chadwick, 1989)   * At the end of the meeting, participants will complete the following statements:  1. What is your worst fear as we move forward in this process? 2. What is your best hope as we move forward in this process? 3. What behaviors, actions, or strategies will help you realize your best hope? |